

# EXECUTIVE BOARD

## A G E N D A

**Date: Monday 17 July 2006 at 9.00 am**

**Venue: Old Library, Town Hall**

### **Membership as from 18 May 2006**

John Goddard (Leader)  
David Rundle (Deputy Leader)  
Alan Armitage  
Jean Fooks  
Patrick Murray  
Stephen Tall  
Caroline van Zyl  
Antonia Bance  
Dan Paskins  
Matthew Sellwood

### **Portfolios**

Overarching  
Stronger Communities  
Healthier Environment  
Cleaner City  
Improving Housing  
Better Finances  
Safer City  
Without portfolio  
Without portfolio  
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

## **Declaring Interests**

### **What interests do I need to declare in a meeting?**

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

### **What is a personal interest?**

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

### **What do I need to do if I have a personal interest in a matter?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **Can I stay in a meeting if I have a personal interest?**

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

### **What is a prejudicial interest?**

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

### **What is not a prejudicial interest?**

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

**PART I**  
**PUBLIC BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

**3. PUBLIC QUESTIONS**

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

**4. SCRUTINY RECOMMENDATIONS AND REPORTS**

There are no recommendations or reports to be considered under this item. Where there are recommendations that relate to items on this agenda they will be dealt with at the same time as those items.

Future item: Recommendation of the Health Scrutiny Committee regarding funding for Health Trainers (report to August meeting)

**5. CALL-IN: SOUTH EAST PLAN**

Report (attached) of the Head of Legal and Democratic Services

**6. BLACK AND ETHNIC MINORITY HOUSING STRATEGY**

*Portfolio holder: Councillor Murray*

Report (attached) of the Community Housing Business Manager

(The Housing Scrutiny Committee considered this report at its meeting on 4 July 2006 and its recommendations will be reported orally at the meeting.)

**7. LORD MAYOR'S DEPOSIT GUARANTEE SCHEME – OPTIONS FOR THE FUTURE OF THE SCHEME**

*Portfolio holder: Councillor Murray*

Report (attached) of the Community Housing Business Manager

(The Housing Scrutiny Committee considered this report at its meeting on 4 July 2006 and its recommendations will be reported orally at the meeting.)

**8. PRIVATE SECTOR HOUSING STRATEGY**

*Portfolio holder: Councillor Murray*

Joint report (attached) of the Environmental Health and Community Housing Business Managers

**9. REGIONAL HOUSING POT 2006/08 – BUDGET AMENDMENT AND MAJOR PROJECT APPROVAL**

*Portfolio holder: Councillor Murray*

Report (attached) of the Environmental Health Business Manager

**10. RESPONSE TO COMMUNITY SCRUTINY RECOMMENDATION ON LOCAL CONNECTION**

*Portfolio holder: Councillor Murray*

Report (attached) of the Neighbourhood Renewal Business Manager

**11. REDEVELOPMENT OF COUNCIL OWNED GARAGE SITES ACROSS THE CITY PHASE 2 – MAJOR PROJECT APPROVAL**

*Portfolio holder: Councillor Murray*

Report (attached) of the Neighbourhood Renewal Business Manager

(The Housing Scrutiny Committee considered this report at its meeting on 4 July 2006 and its recommendations will be reported orally at the meeting.)

(See also confidential annex at item C1)

**12. WORKING TOGETHER FOR A BETTER OXFORDSHIRE - OXFORDSHIRE'S LOCAL AREA AGREEMENT 2006/09**

*Portfolio holder: Councillor Goddard*

Report (attached) of the Neighbourhood Renewal Business Manager

**13. AUDIT COMMISSION ANNUAL AUDIT AND INSPECTION LETTER**

*Portfolio holder: Councillor Goddard*

Report (attached) of the Chief Executive

**14. NEW WASTE COLLECTION AND RECYCLING SCHEME FOR OXFORD**

*Portfolio holder: Councillor Fooks*

Report (attached) of the Interim City Works Business Manager

**15. SUPPLY OF HEATING AND PLUMBING MATERIALS TO THE COUNCIL – MAJOR PROJECT APPROVAL AND CONTRACT AWARD**

*Portfolio holder: Councillors Murray and Tall*

Report (attached) of the Oxford City Homes Business Manager

**16. AWARD OF CONTRACT FOR THE SUPPLY OF PRINT SERVICES TO OXFORD CITY COUNCIL**

*Portfolio holder: Councillor Tall*

Report (attached) of the Facilities Management Business Manager

**17. TOWN HALL FEES AND EVENTS POLICY**

*Portfolio holder: Councillor Armitage*

Report (attached) of the Facilities Management Business Manager

**18. MUSEUM OF OXFORD – FREE ADMISSION TRIAL**

*Portfolio holder: Councillor Armitage*

Report (attached) of the Leisure and Cultural Services Business Manager

**19. FINANCIAL MONITORING YEAR END REPORT**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

**20. JERICHO BOATYARD**

*Portfolio holder: Councillor Tall*

Report (attached) of the Financial and Asset Management Business Manager

**21. SUPPLEMENTARY PLANNING DOCUMENTS ON NATURAL RESOURCE IMPACT ANALYSIS (NRIA) AND AFFORDABLE HOUSING**

*Portfolio holder: Councillor Goddard*

Report (attached) of the Planning Services Business Manager

**22. WEST END AREA ACTION PLAN – PREFERRED OPTIONS REPORT**

*Portfolio holder: Councillor Goddard*

Report (attached) of the Planning Services Business Manager

*NOTE: Appendix A has been circulated as a separate document – please retain this document for the Council meeting on 24 July*

**23. APPOINTMENTS TO OUTSIDE BODIES**

*Portfolio holder: Councillor Rundle*

Report (attached) of the Head of Legal and Democratic Services

**24. AREA COMMITTEE RECOMMENDATIONS**

There are no recommendations to be considered at this meeting.

Future item: Recommendation of the Central South and West Area Committee on the Strategic Flood Risk Assessment (August meeting).

**25. PORTFOLIO HOLDER QUESTIONS**

There are no such questions for the Board to consider

**26. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL**

There are no such decisions for the Board to consider

**27. FUTURE ITEMS**

List (attached) of future agenda items as set out in the Forward Plan, published on 16 June 2006, compiled by the Head of Legal and Democratic Services

**28. MINUTES**

Minutes (attached) of the meeting of the Board held on 19 June 2006

**29. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART II**

**MATTERS EXEMPT FROM PUBLICATION**

**C1. REDEVELOPMENT OF COUNCIL OWNED GARAGE SITES ACROSS THE CITY PHASE 2 – MAJOR PROJECT APPROVAL**

*Portfolio Holder: Councillor Murray*

Confidential appendix (attached) to the joint report of the Neighbourhood Renewal Business Manager in item 11

(Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)